

30 January 2026

**Honorable Reynaldo A. Regalado**  
*Commissioner*  
Insurance Commission  
1071 United Nations Avenue  
Ermita, Manila

**Re: Submission of Annual Certification of Completeness of Meetings for  
FY2025 and Attendance of the Board of Directors during Stockholders'  
Meeting, Board and Board Committee Meetings**


=====

Dear Commissioner Regalado:

In compliance with IC Circular Letter No. 31-2005 re: Corporate Governance Principles and Leading Practices, we are pleased to submit the Annual Certification of Completeness of Stockholders, Board and Board Committee Meetings of Etiqa Life and General Assurance Philippines, Inc. for FY2025, and the Attendance of the Members of Board of Directors during said meetings.

We hope you find everything in order.

Very truly yours,

  
**Atty. John Joseph S. Tamares**  
*Corporate Secretary*

**Enclosure:**

Annual Certification of Completeness of Meeting and Attendance of the Board Directors during Stockholders, Board and Board Committee Meetings.



(b) and (c). Attendance of Board Members at Joint Annual and Special Stockholders and Board of Directors' Meetings:

No.	Directors	Joint Annual Stockholders and Board of Directors' Meeting 04/15/2025	Joint Special Stockholders and Board of Directors' Meeting 11/05/2025	Total no. of meetings
1.	Mohd Din Bin Merican (Chairperson - ID)	√	√	2/2
2.	Loh Lee Soon (ID)	√	√	2/2
3.	Anthony Lou M. Bernabe (ED)	√	√	2/2
4.	Manuel N. Tordesillas (NINED)	√	√	2/2
5.	Eulogio A. Mendoza (NINED)	√	√	2/2
6.	Ricardo Nicanor N. Jacinto (ID)	√	√	2/2
7.	Helen T. De Guzman (ID)	√	(not a member)	1/1
8.	Nora Junita Binti Mohd Hussaini (ID)	(not a member)	√	1/1
<b>TOTAL</b>		<b>7</b>	<b>7</b>	

(d). Attendance of Board Committee Members at Audit Committee of the Board (ACB) Meetings:

No.	Directors	01/16/2025	03/11/2025	05/05/2025	06/24/2025	09/02/2025	11/04/2025	Total no. of meetings
1.	Loh Lee Soon (Chairperson - ID)	√	√	√	√	√	√	6/6
2.	Manuel N. Tordesillas (NINED)	√	√	√	√	√	√	6/6
3.	Helen T. De Guzman (ID)	√	√	√	√	(not a member)		4/4
4.	Nora Junita Binti Mohd Hussaini (ID)	(not a member)				√	√	2/2
<b>TOTAL</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	

(e). Attendance of Board Committee Members at Related Party Transactions (RPT) Committee Meetings:

No.	Directors	03/03/25	09/02/25	Total no. of meetings
1.	Ricardo Nicanor N. Jacinto (Chairperson - ID)	√	√	2/2
2.	Loh Lee Soon (ID)	√	√	2/2
3.	Manuel N. Tordesillas (NINED)	X	√	1/2
<b>TOTAL</b>		<b>2</b>	<b>3</b>	

(f). Attendance of Board Committee Members at Corporate Governance Committee (CGC) Meetings:

No.	Directors	03/03/2025	05/21/2025	06/24/2025	08/28/2025	10/07/2025	11/07/2025	Total no. of meetings
1.	Ricardo Nicanor N. Jacinto (Chairperson - ID)	√	√	√	√	√	√	6/6
2.	Loh Lee Soon (ID)	√	√	√	√	√	√	6/6
3.	Helen T. De Guzman (ID)	√	√	√	(not a member)			3/3
4.	Nora Junita Binti Mohd Hussaini (ID)	(not a member)			√	√	√	3/3
<b>TOTAL</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	

(g). Attendance of Board Committee Members at Board Risk and Compliance Oversight Committee (BRCOC) Meetings:

No.	Directors	02/26/2025	03/17/2025	05/13/2025	06/23/2025	08/26/2025	11/05/2025	11/24/2025	Total no. of meetings
1.	Helen T. De Guzman (Chairperson - ID)	√	√	√	√	(not a member)			4/4
2.	Nora Junita Binti Mohd Hussaini (ID)	(not a member)				√	√	√	3/3
3.	Ricardo Nicanor N. Jacinto (ID)	√	√	√	√	√	√	√	7/7
4.	Eulogio A. Mendoza (NINED)	√	√	√	√	√	√	√	7/7
<b>TOTAL</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	

Notes:


\*ID - Independent Director

\*ED - Executive Director

\*NINED - Non-Independent Non-Executive Director

JAN 30 2026

IN WITNESS WHEREOF, I have hereunto suffixed my signature this \_\_\_<sup>th</sup> day of January 2026 at Makati City.

Atty.  JOSEPH S. TAMARES  
Corporate Secretary

JAN 30 2026

SUBSCRIBED AND SWORN TO before me this \_\_\_<sup>th</sup> day of January 2026 in Makati City; affiant exhibited to me his Driver's License with No. N-02-19-002261 issued in Metro Manila on 30 November 2023 with expiry date 06 December 2033 as competent evidence of his identity.

Doc. No. 446;  
Page No. 41;  
Book No. 07;  
Series of 2026.

  
**ATTY. ROMULO M. MONFORT**

Notary Public City of Makati

Until December 31, 2027

Appointment No. M-029 (2026-2027)

PTR No. 10765527 Jan. 3, 2026 Makati City

IBP No. 557367 issue on November 3, 2025

MCI E NO. VIII-0040638 Roll No. 27932

Amorsolo Street, Legaspi Village

Makati City